



**BOARD MEETING MINUTES**

**February 21, 2019**  
**12:00 pm – 2:00 pm**  
 WorkSource Douglas  
 846 SE Pine St.  
 Roseburg, OR 97470

**AGENDA**

**1. Call to Order and Confirmation of Quorum –**

Board Members Present

	Kelly Morgan		Doug Eberlein	X	Andy Owens
X	Robert Westerman	X	Mike Lehman	X	Jason Aase
	Joe Benetti		Debbie Sargent		Jon McAmis
X	Bryan Grummon		Ali Mageehon	X	Wayne Patterson
X	Georgia Nowlin		Amy Kincaid		Neal Brown
		X	Marcia Hart		

X = Board Members Present (or on the conference line), Quorum Established with 8 members in attendance. Meeting was called to order at 12:00

**2. PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes

**BOARD ACTION ITEMS**

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**3. DISCUSSION AND POSSIBLE ACTION: Consent Agenda**

- Minutes of November 15, 2018 Board Meeting
- Fiscal Update

Georgia Nowlin made a motion to approve the Consent Agenda  
 Bryan Grummon seconded the motion  
 Motion carried with Unanimous approval

**4. DISCUSSION:** Overview of recent staff changes and new org chart; *Jake McClelland*

Jake presented the new organizational chart and staffing changes

**5. DISCUSSION AND POSSIBLE ACTION:** Review and discuss staff’s proposed plan to pursue an organization structure that will help facilitate potential new revenue sources and address long-term sustainability concerns; *Jake McClelland*

Discussion and agreement to move forward.

## BOARD DEVELOPMENT/COMMUNITY UPDATE

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**6. INFORMATION:** Presentation and update on SOWIB's "Made in Douglas" campaign; *Kyle Stevens & Joe Paulet*

Presentation was made by Kyle

**7. INFORMATION:** Discussion and update on efforts to establish a Transportation Sector Partnership in Douglas County; *Kyle Stevens*

Discussion

**8. INFORMATION:** Presentation on the recent implementation of industry tours for non-college bound high school youth; *Kyle Stevens*

Discussion

**9. INFORMATION:** Presentation and update on SOWIB's Surg Tech expansion project and potential apprenticeship; *Jake McClelland*

Presentation and Discussion

## STANDING REPORTS

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**10. INFORMATION:** Performance/Monitoring Update; *Rena Langston*

**11. INFORMATION:** Local Leadership Team Update; *Tina Carpenter*

**12. INFORMATION:** Executive Director Update; *Jake McClelland*

Meeting Adjourned