



	Kelly Morgan (B)		Doug Eberlein (B)	X	Andy Owens (B)
X	Robert Westerman		Mike Lehman	X	Mike Hicks
X	Joe Benetti (B)	X	Debbie Sargent		John Whiteley (B)
X	Bryan Grummon (B)		Ali Mageehon		Wayne Patterson
X	Georgia Nowlin (B)	X	Amy Kincaid		Neal Brown (B)
	Courtney Niebel	X	Marcia Hart	X	Robin Van Winkle
X	Stephanie Smith (B)				

MINUTES

1. The meeting was called to order at 12:00 by Joe Benetti. 11 members were present, making up 58 % of total members with more than 25% representing Businesses. Confirmation of Quorum established.
2. **PUBLIC COMMENT SESSION:** No Public Comment

BOARD ACTION ITEMS

3. DISCUSSION AND POSSIBLE ACTION: Consent Agenda (Approved with One Motion)

- Meeting Minutes – May 21, 2020 (*pages 3-4*)
 - Andy Owens made the motion to approve the Minutes as presented
 - Marcia Hart seconded*Motion unanimously approved.*

4. DISCUSSION AND POSSIBLE ACTION: New Policies; *Rena Langston*

Discussion around what types of expenses were allowed under Support Services., clarification of our sub recipients are the service provider (SCBEC).

- *SOWIB Policy PW-307 Transitional Jobs (2020) (pages 5-8)*

- Georgia Nowlin moved that SOWIB Policy PW-307 Transitional Jobs be adopted.
- Bryan Grummon seconded the motion.
Motion unanimously approved
- *SOWIB Policy PW-308 Youth Basic Skills Deficient (2020) (pages 9-10)*
 - Debbie Sargent moved that SOWIB Policy PW-308 Youth Basic Skills Deficient be adopted.
 - Marcia Hart seconded the motion.
Motion unanimously approved

BOARD DEVELOPMENT/COMMUNITY UPDATE

Please see the attached power point for the information and standing reports.

5. INFORMATION: COVID-19; SOWIB Staff

- PPE – 234,000 masks obtained, over 120,000 of them distributed. 422 gallons of sanitizer were distributed. 50 gallon jugs are on hand if needed, and 125 gallons of sanitizer distilled from the wine donation are in barrels.
- Grants Received – Google Ads received this quarter.
- Potential Funding - Discussion, including the just announced OHA grant opportunity.
- Serving Customers in the current environment.
WorkSource Centers will remain closed to the public thru October 31, 2020
SCBEC temporarily relocated offices
Coos – 93781 Newport Lane, Coos Bay, OR 97420
Douglas – 760 NW Hill Ave Suite 102, Roseburg, OR 97471
New Provider Phone System - 800-822-3525
- Recovery Workforce Planning - Things are changing from day to day. Continued discussions of opportunities to proceed, including working with partners for centralized point for potential participants to find information for the many services offered. Continued input and information from everyone is very helpful.

6. INFORMATION: SOWIB Projects Update; SOWIB Staff

- Coast Trucking School has been approved, and is expected to be added to the ETPL (Eligible Training Provider List) any day.
- OregonAsk – partnership with stakeholders, sharing and working together.

- Micro Credentials – providing opportunities for participants to gain skills. In partnership with the Willamette Workforce Program (WWP) we are able to provide access to a variety of free online training through Coursera. Participants need to be enrolled by September 30th, with material available through the end of December. Details will be posted on SOWIB.org website this week.
- OHA Healthcare – OHA discussions continue on the best way to assist in providing the needed healthcare training. A new grant opportunity was just announced and will be reviewed
- University of Portland Nursing program: BSN-DNP opportunity
- One Stop Operator Change – OMEP is gathering the partners and is now leading the Local Leadership Team meetings (LLT).

STANDING REPORTS

7. **INFORMATION:** Performance; *Rena Langston*
8. **INFORMATION:** Service Provider Update, WSO/HIPPO; *Chelsea Corliss*
9. **INFORMATION:** Apprenticeship Update; *Alane Jennings*
10. **INFORMATION:** Executive Director Report
 - *Financial Summary included*
 - *Audit has started with virtual meetings scheduled September 14 - 16*

Meeting adjourned at 1:06 pm

SOWIB BOARD MEETING 2020-Q3

8/20/20



1. Call to Order and Confirmation of Quorum



2. Public Comment Session

Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes



3. Consent Agenda (Approved with one Motion)

- Meeting Minutes – May 21, 2020 (pages 3-4)



4. Discussion and Possible Action

New Policies; Rena Langston

- SOWIB Policy PW-307 Transitional Jobs (2020) (pages 5-8)
- SOWIB Policy PW-308 Youth Basic Skills Deficient (2020) (pages 9-10)



5. Board Development / Community Update-PPE



5. Board Development / Community Update- Potential Funding

- OHA
- Advanced Health CHIP grant
- Google Ads



5. Board Development / Community Update-Serving Customers



WorkSource Centers will remain closed to the public
thru October 31, 2020

SCBEC temporarily relocated offices

Coos — 93781 Newport Lane, Coos Bay, OR 97420

Douglas — 760 NW Hill Ave Suite 102, Roseburg, OR 97471

New Phone System - 800-822-3525



5. Board Development / Community Update-Recovery Planning



6. Information- Coast Trucking School



6. Information-OregonAsk



6. Information-Micro Credentials

LinkedIn Learning

Microsoft

GitHub



coursera

Learn essential skills
& elevate your career at no cost

GET STARTED TODAY!
WWW.SOWIB.ORG



Master the most
in-demand skills

Make progress at
your own pace



Certifications can be
shared on your resume
& LinkedIn profile

Mobile learning allows you
to stream video lectures
from anywhere, or download
them for offline viewing



NATIONAL
GEOGRAPHIC

IBM

Yale

Google

Duke
UNIVERSITY

intel

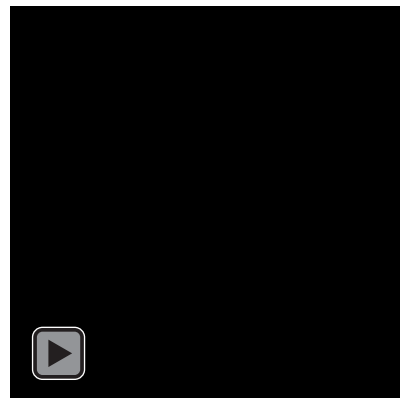
CISCO

UNIVERSITY OF
MICHIGAN

FREE access to 3,000+ cutting edge courses taught by top instructors
from 190 of the leading universities and organizations.

*Must enroll into course (s) by September 30, 2020 and complete by December 31, 2020.

COURSES ARE FOR PERSONAL ENRICHMENT AND DO NOT EARN COLLEGE CREDIT.



coursera



TRAILHEAD



SO:WIB

6. Information-OHA Healthcare



6. Information-U of P BSN-DNP

- 3 Year Program
- \$60/yr cost to the employer
- \$1250 stipend to the student
- Debt free DNP-FNP at end of 3 years

Letters of Commitment from:

- Advanced Health
- Douglas ESD
- South Coast ESD
- La Clinica



6. Information-One Stop Operator update

Kendall Lenhares
One-Stop Operator - OMEP



7. Performance - (pages 11-12)

PY19 Performance

Final Enrollment Numbers

County	Adult/DW Contracted	Adult/DW Actual	Youth/Out Contracted	Youth/Out Actual	Youth/In Contracted	Youth/In Actual
Coos	93	80	41	26	7	2
Curry	51	55	10	16	3	1
Douglas	99	94	54	51	10	2

3rd Qtr Final Performance - as reported in State System

<u>Adult</u>	<u>Negotiated</u>	<u>Actual</u>
Entered Employment	71%	70%
Median Earnings	\$6,100.00	\$5,514.00
Credential Rate	45%	66%
Skills Gain	0%	61%

<u>Youth</u>	<u>Negotiated</u>	<u>Actual</u>
Entered Employ or Educ.	63%	65%
Median Earnings	\$0.00	\$3,266.00
Credential Rate	68%	77%
Skills Gain	0%	55%

<u>Dislocated Worker</u>	<u>Negotiated</u>	<u>Actual</u>
Entered Employment	71%	71%
Median Earnings	\$6,100.00	\$5,705.00
Credential Rate	45%	72%
Skills Gain	0%	60%

<u>GFWEX - TWI</u>	<u>Coos</u>	<u>Curry</u>	<u>Douglas</u>
Enrollments	4	0	1
Median Earnings	No data	No data	No data
Entered Employment	No data	No data	No data
NCRC	0	0	0



7. Performance - (pages 11-12)

PY20 Performance

PY20 Enrollment Numbers

County	Adult/DW Contracted	Adult/DW Actual	Youth/Out Contracted	Youth/Out Actual	Youth/In Contracted	Youth/In Actual
Coos	100	14	45	1	5	0
Curry	55	10	15	1	3	0
Douglas	150	12	60	1	10	0

Current Performance - as reported in iTrac

<u>Adult</u>	<u>Negotiated</u>	<u>Actual</u>
Entered Employment	71%	36%
Median Earnings	\$6,400.00	No data
Credential Rate	61%	57%
Skills Gain	51%	0%

<u>Youth</u>	<u>Negotiated</u>	<u>Actual</u>
Entered Employ or Educ.	64%	12%
Median Earnings	\$3,477.00	No data
Credential Rate	68%	69%
Skills Gain	51%	0%

<u>Dislocated Worker</u>	<u>Negotiated</u>	<u>Actual</u>
Entered Employment	72%	47%
Median Earnings	\$6,800.00	No data
Credential Rate	63%	50%
Skills Gain	51%	8%

<u>GFWEX - TWI PY19 & PY20</u>	<u>Coos</u>	<u>Curry</u>	<u>Douglas</u>
Enrollments	7	0	1
Median Earnings	No data	No data	No data
Entered Employment	No data	No data	No data
NCRC	0	0	0

<u>DWG RECOVERY</u>	<u>Coos</u>	<u>Curry</u>	<u>Douglas</u>
Enrollments	7	1	3
Median Earnings	No data	No data	No data
Entered Employment	No data	No data	No data

<u>DWG EMPLOYMENT</u>	<u>Coos</u>	<u>Curry</u>	<u>Douglas</u>
Enrollments	0	2	2
Median Earnings	No data	No data	No data
Entered Employment	No data	No data	No data



8. Service Provider Update - (page 13)

Youth Coos		Adult Coos		DW Coos	
EE Rate	63%	EE Rate	88%	EE Rate	67%
Avg. Hourly	\$ 12.62	Avg. Hourly	\$ 15.35	Avg. Hourly	\$ 14.48
Avg. Quarterly	\$ 6,079.26	Avg. Quarterly	\$ 8,559.20	Avg. Quarterly	\$ 7,713.16
Skills Gains	100%	Skills Gains	80%	Skills Gains	83%
Training Completion	100%	Training Completion	67%	Training Completion	60%
GED Completion	NA	OJT Completion	100%	OJT Completion	100%
Youth Douglas		Adult Douglas		DW Douglas	
EE Rate	78%	EE Rate	76%	EE Rate	87%
Avg. Hourly	\$ 13.29	Avg. Hourly	\$ 16.96	Avg. Hourly	\$ 15.83
Avg. Quarterly	\$ 6,051.15	Avg. Quarterly	\$ 10,299.94	Avg. Quarterly	\$ 7,489.46
Skills Gains	97%	Skills Gains	100%	Skills Gains	100%
Training Completion	83%	Training Completion	100%	Training Completion	80%
GED Completion	67%	OJT Completion	73%	OJT Completion	100%
Youth Curry		Adult Curry		DW Curry	
EE Rate	60%	EE Rate	88%	EE Rate	84%
Avg. Hourly	\$ 11.33	Avg. Hourly	\$ 12.77	Avg. Hourly	\$ 14.38
Avg. Quarterly	\$ 4,420.00	Avg. Quarterly	\$ 6,334.94	Avg. Quarterly	\$ 7,078.50
Skills Gains	NA	Skills Gains	100%	Skills Gains	100%
Training Completion	NA	Training Completion	0%	Training Completion	100%
GED Completion	NA	OJT Completion	100%	OJT Completion	100%



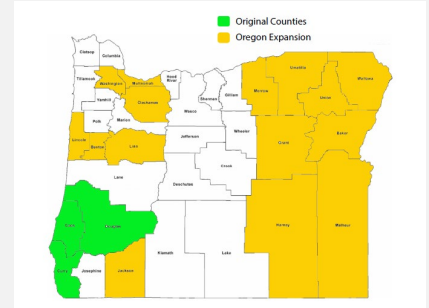
8. Service Provider Update - (page 13)

Coos				Curry				Douglas			
Adult Allocation	\$125,170.00			Adult Allocation	\$51,673.00			Adult Allocation	\$ 208,085.00		
Obligation	\$ 16,979.62			Obligation	\$ -			Obligation	\$ 25,823.90		
Remaining	\$108,190.38	86%		Remaining	\$51,673.00	100%		Remaining	\$ 182,261.10	88%	
DW Allocation	\$ 94,708.00			DW Allocation	\$39,376.00			DW Allocation	\$ 153,580.00		
Obligation	\$ 4,389.25			Obligation	\$ 2,652.80			Obligation	\$ 5,798.00		
Remaining	\$ 90,318.75	95%		Remaining	\$36,723.20	93%		Remaining	\$ 147,782.00	96%	
OSY Allocation	\$ 68,188.00			OSY Allocation	\$29,179.00			OSY Allocation	\$ 110,232.00		
Obligation	\$ 5,793.78			Obligation	\$ 8,442.88			Obligation	\$ 12,089.78		
Remaining	\$ 62,394.22	92%		Remaining	\$20,736.12	71%		Remaining	\$ 98,142.22	89%	

8. Service Provider Update - (page 13)



9. Project Update-MA Apprenticeship - (page 14)



- 5 new apprentices registered this quarter, total of 94 since inception. Still at 100% pass rate on the CCMA
- Hospitals/Clinics are starting to hire again. Recent interest expressed: 5 more in Union, 5 more in Jackson/Josephine, 2 in Lincoln
- Most of the MA apprentices statewide that were laid off due to COVID-19 restrictions have returned to work
- CCMA testing has started using Live Remote Proctoring with National Healthcareer Association
- Related Training previously held in-person has been converted to Zoom, and a Mentor Training Module is under development.



10. Financial Summary - (page 15)

Audit Sept. 14-16

SOWIB YEAR END FINANCIAL SUMMARY					July 1, 2019 through June 30, 2020		
STATEMENT of REVENUE and EXPENSES					BALANCE SHEET		
Year Ended 6/30/2020					as of 6/30/2020		
	Budget	Actual	Variance	Percent of Budget		6/30/2020	6/30/2019
REVENUE					ASSETS		
Government	3,857,349	2,381,463	1,475,886	62%	Cash	342,949	243,996
Fund Raising	250,000	69,000	181,000	28%	Accounts Receivable	375,772	274,944
Partner Contributions	75,000	91,144	(16,144)	122%	Bldg Improvement	6,748	7,922
Total Revenue	4,182,349	2,541,607	1,640,742	61%	Total Assets	725,469	526,862
EXPENSES					LIABILITIES		
SOWIB Operations	873,801	745,162	128,639	85%	Payroll Liabilities	72,568	53,630
Community Investments	563,346	549,345	14,001	98%	Accounts Payable	125,765	248,484
Provider Contracts	1,793,962	1,177,444	616,518	66%	Deferred Revenue	298,119	78,529
Additional if available	495,370		495,370	n/a	Total Liabilities	496,452	380,643
Total Expenses	3,726,479	2,471,951	1,254,528	66%	Previous Fund Balance	159,361	94,381
NET CHANGE	455,870	69,656	386,214		NET CHANGE	69,656	64,980
ENDING FUND BALANCE		229,017			ENDING FUND BALANCE	229,017	159,361
PROVIDER SUMMARY - WIOA Formula Funds					PROJECTS FUNDING SUMMARY		
Year Ended 6/30/2020						REVENUE	EXPENSED
	Budget	Actual	Variance	Percent of Budget			
SCBEC					Sector - State & Partners	97,095	97,095
Provider Personnel	735,605	550,091	185,514	75%	State Grants	189,766	189,766
Provider Operations	225,556	116,391	109,165	52%	Apprenticeship	176,117	176,117
Participants - Provider	629,230	412,134	217,096	65%	All Other	113,578	63,926
WIOA Formula Provider	1,590,391	1,078,616	511,775	68%	TOTALS	576,556	526,904
					Ending Projects Balance		49,652



11. Directors Report



END

