



MINUTES

1. Call to Order and Confirmation of Quorum

	Dr. Gray (B)	X	Jason Traylor (B)	X	Andy Owens (B)
X	Robert Westerman (labor)	X	Ben Messner (B)		Mike Hicks (labor)
X	Joe Benetti (B)	X	Debbie Sargent	X	Chris Guastafarro (B)
X	Dave Sanders (B)	X	Ali Mageehon	X	Rachael Prokrandt
X	Rhonda Amer (B)		Amy Kincaid	X	Susan Ray (B)
	Anna Martin TBD (labor)	X	Marie Simonds (B)	X	Brian Prawitz
X	Laura McKeane (B)				

The meeting was called to order at 12:03 pm by Joe Benetti. 15 of the 19 members were present, making up 83% of the total members. Of the 83%, 67% represent Businesses.

- 2. INTRODUCTION OF NEW BOARD MEMBERS:** No new Board Members currently. Anna Martin decided to leave the Board, so we currently have one spot open.
- 3. PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and address for the record. Each public comment will be limited to three (3) minutes.

No public comment was presented.

BOARD ACTION ITEMS

- 4. DISCUSSION AND POSSIBLE ACTION:** Consent Agenda (All approved in one motion/vote)
- Meeting Minutes – August 17, 2023

Motion to approve minutes and consent agenda made by Andy Owens and seconded by Marie Simonds.

The motion carried unanimously.

5. DISCUSSION AND POSSIBLE ACTION: SOWIB Staff

- WRQBOX – SOWIB would like to use WRQBOX for WIOA Youth direct services. The proposal is for One - Two (1-2) FTE(s) to work on this project. We need Board approval for the 500K (not to exceed) of WIOA Youth dollars to use on this project.

*Motion to approve using WRQBOX and up to \$500K WIOA Youth dollars for direct services made by Robert Westerman and seconded by Andy Owens.
The motion carried unanimously.*

- Budget Modification - Yolanda presented a reallocation of funds due to a change in funding of 40k (please see budget summary for more info).

*The motion to approve the budget modification was made by Andy Owens and seconded by Robert Westerman.
The motion carried unanimously.*

- Transfer of WIOA Adult DW Funds to WIOA Adult - Providers are spending down adult funds but not as much on dislocated worker funds due to specific criteria that need to be met. We would like to transfer \$300K from dislocated worker to adult, which can be used for anyone over the age of 18. In order to get approval from HECC for the transfer of funds, we need approval from our labor representative.

*Motion to approve transfer of Adult / DW Funds made by Robert Westerman and seconded by Debbie Sargent.
The motion carried unanimously.*

- COLA and related Policy Changes - 3.2 percent COLA for all employees starting on January 1, 2024. Pro-rated for all staff who have not been with the organization for a full year.

*Motion to approve COLA made by Robert Westerman and seconded by Rhonda Amer.
The motion carried unanimously.*

SOWIB Projects

6. INFORMATION: Operations; SOWIB Staff

- New Policies A-112, A-113, A 114 - Jennifer Spatz presented new policies. A-112 = Diversity, Equity and Inclusion; A-113 = Background Checks; and A-114 = Youth Protection Policy.
- New Staff Introductions- *Corey Haan and Brandon Bowen- Youth Employment Advisors*
- Current Vacancies- Youth Employment Advisor (North Douglas)
- Strategic Plan Process- WIOA Requirement every four years- Waiting for approval process from the State.

7. INFORMATION: SOWIB Staff

- Program Update/ Performance
 - WIOA- Q2 Performance- We have exceeded all our performance goals except for our youth. We have 147 Adult DW enrolled. Rena is meeting with Providers weekly and helping providers hit their performance goals.
 - Recruit Hippo/ OYEP/ AmeriCorps- Natasha gave an overview of all the programs. Please see the slide provided during the Board Meeting for further

information.

- Business Services- Natasha gave an update on Business Services. Currently have 955 Active employers and counting in Launchpad. We have 6 Industry tours in Douglas County and will be starting industry tours in Curry County in the New Year.
- Apprenticeship MA & ECE- Laura gave an update on the MA and ECE Program. The MA Program is driven by our employer's needs. We have received over 30 new applicants wanting to enroll in the MA program. The program is 100 percent employer-funded. The ECE program currently has 7 registered apprentices. This is funded by the ARPA Grant. Please see the slide provided during the Board Meeting for further information.
- Driving Prosperity- Rachael provided an update on the Good Jobs Grant. The Grant will end on June 13, 2024. We are doing direct services. We currently have 180 people that have completed the program. The simulator is currently at UCC and we are getting Statewide attention. Please see the slide provided during the Board Meeting for further information.
- THW Project- OHA- THW program runs through June of 2025. In January 2024 we are partnering with 2 training providers to offer more Community Health Workers training classes. We are looking to expand the number of classes and participants. Please see the slide provided during the Board Meeting for further information.
- SCREL- Sara gave an update on SCREL. Please see our Impact report in your packet for further information.
- Youth Build Projects- F-150, Jet Boats. Training welders- Jet Boat in Bandon, Marshfield, and North Bend for youth being trained in aluminum welding. The second project is the Ford F-150. It's being built at UCC by High school students as part of the Friday Academy. This program is to prepare youth for local opportunities.
- Benefits Navigator- HECC funding- Kyle did an overview. We applied for the 1 million pilot project. We should know in 4-5 weeks if we receive the funds.
- Good Jobs Hospitality- Lane Workforce Board Lead- Kyle gave an overview of Lane Workforce Board (Grant Lead)
- Grants Submitted/ Received- Please see the Board Meeting Slide for a review of all grants awarded and pending.
- Presentation/ Events/ Upcoming Events- Oregon Governor visits Coos County on "One Oregon Tour". Southern Oregon Trade Career Expo and Seven Feathers Casino in Canyonville, OR. SOWIB attended the Working Together Conference in Bend, OR.

STANDING REPORTS

- 8. INFORMATION:** Sector Partnership Updates; SOWIB Staff – Kyle gave an overview of our Target Sectors; Construction, Child-care, Transportation, Manufacturing, Healthcare, and Hospitality.

9. INFORMATION: One-Stop Operator Update; Kendall Lenhares

10. INFORMATION: Finance Update; Yolanda Brumfield
(Please see the financial statements for more information)

ADJOURNMENT – Called at 2 pm by Joe Benetti

Meeting Calendar Available at: www.SOWIB.org.