

	Policy No: PW-301
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CRITERIA FOR REQUIRES ADDITIONAL ASSISTANCE FOR YOUTH	

PURPOSE

The purpose of this policy is to assure that SOWIB responds to the WIOA requirement to establish criteria for additional assistance to youth. WIOA states: A person who is between the ages of 14 and 21 who requires additional assistance to complete an educational program, or to secure and hold employment as defined by the local board. There must be written local policy that defines this barrier (requires additional assistance).

REFERENCES

Training & Employment Guidance Letter (TEGL) WIOA 8-15: Operating Guidance for the Workforce Innovation and Opportunity Act
 Training & Employment Guidance Letter (TEGL) WIOA 21-16: Third Workforce Innovation and Opportunity Act Title I Youth Formula Program Guidance
 WIOA Title I, Section 129 (A)(3)(A)(ii)
 WIOA Title I, Section 126 (a)(3)(B)
 Federal Register, DOL ETA 20CFR 683.250(c), Final Rules
 Federal Register, DOL ETA 20CFR 681.310(c), Final Rules

POLICY

The criteria for providing additional assistance to in school youth (ISY) and out of school youth (OSY) who meet other eligibility requirements are:

ISY

1. Lack of academic success as evidenced by any one of the following and documented with IEP, school transcripts or records or a 504 plan:
 - Behind one or more grade levels in math, reading or language arts.
 - At least one year behind in school credits as determined from school transcripts or school/age records and policies.
 - Failing grades in any of the core academic classes as evidenced by school transcripts and/or age records.

ISY & OSY

2. Conduct issues as demonstrated by anyone of the following and documented with a written statement from the juvenile or adult criminal justice system or referring agency staff, or by school records:
- Disruptive or antisocial behaviors as documented by referring agency staff
 - Severe discipline problems as evidenced by agency/school records
 - Substance abuse as reported by youth or referring agency staff
 - Poor self-concept as documented by referring agency/school staff
 - A significant number of absences or erratic attendance resulting in poor school performance, loss of employment, etc.

ISY & OSY

3. Limited or poor work history as evidenced by any one of the following and clearly documented any previous work history, length of employment, and reason for leaving. Documentation should include: employment records and an applicant statement (signed by the parent/guardian if under 18).

ISY & OSY

- 4.
- No paid work experience.
 - Only short-term or sporadic work experience.
 - Terminated for cause from one or more jobs.
 - Voluntarily quit three or more jobs.

Only 5% of the total in-school youth enrollments may be determined eligible using the Additional Assistance barrier as noted in WIOA TEGL 8-15 newly enrolled in a given program year.

Providers wishing to enroll a youth as one requiring “additional assistance” who does not fit into any of the categories above may only do so with prior written approval of the SOWIB Executive Director, provided that the Director gives a report of those exceptions to the Board at the next meeting after they occur.