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|---|---------------------|---|-------------------|---|-------------------|
| X | Kelly Morgan (B)    | x | Doug Eberlein (B) | X | Andy Owens (B)    |
| X | Robert Westerman    | X | Ben Messner (B)   | X | Mike Hicks        |
| X | Joe Benetti (B)     | X | Debbie Sargent    |   | Jimmy Swanson (B) |
| X | Dave Sanders (B)    | X | Ali Mageehon      | X | Wayne Patterson   |
|   | Stephanie Smith (B) | X | Amy Kincaid       | X | Heidi Hill (B)    |
| X | Misha Hernandez     | X | Marie Simonds (B) | X | Robin Van Winkle  |
| X | Laura McKeane (B)   |   |                   |   |                   |

Unable to attend, prior notice given

**MINUTES**

**1.** Meeting called to order at 12 noon by Joe Benetti. 17 of 19 members present, making up 84% of total members and 47% representing Business. Quorum confirmed.

**2. PUBLIC COMMENT SESSION:**

None

**BOARD ACTION ITEMS**

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**3. DISCUSSION AND POSSIBLE ACTION:** Consent Agenda (Approved with One Motion)

- Meeting Minutes – November 18, 2021  
*Motion to approve carried unanimously.*
- **DISCUSSION AND POSSIBLE ACTION:** New & Revised Policies; *Rena Langston*  
 REVISED - PW-305 Priority of Service (2021) *Motion to approve carried unanimously*  
 REVISED – PW-308 Basic Skills Deficient (2022) *Motion to approve carried unanimously*  
 REVISED – P-204 Requirements for the Delivery of On-The-Job Training (2022)  
*Motion to approve carried unanimously*

**4. DISCUSSION AND POSSIBLE ACTION:** Strategic Plan Modification Update; *Rena Langston.*  
 Brief overview of efforts around updates to SOWIB Strategic Plan. No action required.

**See item #10 for Action regarding audit presentation.**

**SOWIB Projects**

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**5. INFORMATION: SOWIB Staff**

- SOWIB MA Program Milestone Update – 200 registered since 2018, introduction of Laura Klivans and update on 70 new employers contacted since November 2021.
- Wood Products Manufacturing Sector – Using NextGen model, focus is moving to increased automation in the next three years.
- Youth Complex Round 2 – SOWIB is in the early stages of creating a high school Recruit Hippo drop-in center at PV Mall at a different location as the previous space was rented to larger business.
- Gold Beach Youth Center -Discussion of efforts to build GED/justice involved center
- SOWIB Reengagement RFP -Discussion of innovative methods to address youth needs not currently being met
  - Childcare Expansion Projects -Discussion of efforts to improve available childcare via funding pools and partnerships. Includes pre-purchase of substitute coverage to help keep centers open, ECE apprenticeship and efforts to leverage funding.

**6. INFORMATION: Operations; SOWIB Staff**

- SOWIB Grants Pending – Recently applied for 3.4M from federal Good Jobs Challenge grant to train 325 truck drivers. HOWTO and OCF grant proposals are due mid-March.
- SOWIB Additional staffing considerations; *Kyle Stevens*. Discussion of need for youth program manager to coordinate efforts, we are seeing increases in funding to serve this population.

## **Guest Presentations**

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**7. INFORMATION: Future Ready Update 12:45 PM**

Jennifer Purcell, Workforce Policy Advisor for the Office of the Governor and North Coast Regional Solutions Coordinator. Description of Future Ready Oregon moving through legislative process at present.

**8. INFORMATION: Workforce Board Funding and Updates from HECC 1 PM**

Julia Steinberger, Interim Director Office of Workforce Investments, Higher Education Coordinating Commission. Discussion of staffing up to prepare for Future Ready; also implementing new Youth Workforce programs.

**9. INFORMATION: Youth Programs 1:10 PM**

Doug Denning, Youth Workforce Development Director, Office of Workforce Investments, Higher Education Coordinating Commission. Discussion of Oregon Youth Corps, Youth Conservation Corps, DHS Youth Employment Program,

**10. INFORMATION: SOWIB Audit Report 1:20 PM**

Lonnie Rich, CPA CFE, Aiken & Sanders Inc Certified Public Accountants. Report on financial statement and compliance audit. No audit findings and clean opinion on compliance. Full report included in board packet.

*Motion to accept audit report as presented carried unanimously.*

## STANDING REPORTS

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**11. INFORMATION:** Performance and Enrollment Comparisons; *Rena Langston* – The data was pulled as of 2/8/22; SOWIB is working with SCBEC on updating data to improve performance reported. We will not be asking for additional funding for wildfire project, as work is not currently available.

**12. INFORMATION:** Service Provider Update, WSO/HIPPO; *Mellissah Hendrickson* -details regarding scholarships, presence on SWOCC and UCC campuses; video shorts of entry level healthcare positions. Implemented Smart sheet and group enrollment workshops. Recruit Hippo data, 16 placements. Outreach efforts at SWOCC, CTE faculty and school administrators. Started a youth referral incentive program; they can earn up to \$500 a year. Success story: youth high school dropout to GED to entry into Electrician apprenticeship.

**13. INFORMATION:** One-Stop Operator Update; Kendall Lenhares – report on efforts to increase levels of effectiveness at the WorkSource Oregon centers in our region. Started holding listening sessions leading to robust conversations, and feedback to leadership. Plan for 2022, system overview training, shoring up Business engagements.

**14. INFORMATION:** Finance Update; Angie Billings . Briefly highlighted the difficulty faced in getting dollars into community with scarcity of job seekers. SOWIB has a high percentage of participant money contracted with service provider as compared to what has been reported as spent. Staff are looking for innovative approaches to address this.

**15. Executive Session** – *Per ORS 192.610 to 192.690, the Executive Board will Conduct an Executive Session*

No executive session held.

**16. Return to Open Session**

**17. ADJOURNMENT**

Meeting Calendar Available at [www.SOWIB.ORG](http://www.SOWIB.ORG)